



St. Teresa's Primary School
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18th June 2020

Dear Parents,

I hope you and your families are all continuing to keep safe and well, I am writing to you in regard to End of Year Procedures. The Department of Education has not published guidance to schools yet, I hope to give you information about the next school year as soon as guidance has been issued. I can assure you that we will do all that we can to open our school to as many pupils as possible and provide a positive educational experience for all of the children once they return next year.

The following is information in regard to end of year procedures:

An annual report for each pupil has been prepared by their class teacher. These will be available for collection on **Friday 26th June from 11.00am to 12.00noon. The reports will be organised in family groupings, similar to the collection of the learning packs. Family surnames beginning with A-L may collect the reports from 11.00am to 11.30am and Family surnames beginning with M-W may collect their reports from 11.30 to 12.00noon.**

We would very much appreciate if Reading Books are returned when the pupil reports are collected, preferably in a poly-pocket with the child's name attached.

Nicola will be in contact with parents in regard to outstanding monies which the school owes parents and money which parents still need to pay. This includes Dinner Money, After-School Money and Music Tuition Fees. This can be paid when you collect your child(ren)'s report(s) although if you wish to wait until September that is fine as long as you notify the school office.

When collecting the pupil reports we request that 1 adult per family collect the reports and please follow the recommended Government Guidelines of social distancing when entering and leaving the school premises.

We are all really looking forward to the Primary 7 'Virtual Leaving Assembly' on Tuesday 23rd June. This will be an opportunity for the children and the staff to all come together virtually, to see and chat to each other and share happy memories and hopes for the future.

We are very appreciative of your continued support over the past few months and would like to thank you, please contact me if you have any queries, suggestions or concerns: smccourt547@c2kni.net.

Yours Faithfully,

Sinead Mc Court